



**JOB CONTACT EVALUATION**

COUNTY \_\_\_\_\_

CASE-MANAGER: \_\_\_\_\_

FACTOR	SCORE	COMMENTS
Contact information is legible		
All fields are filled in		
There are at least 3 different methods of employer contact for every set of 8 contacts		
Positions sought are appropriate for the applicant's skills and experience		
Companies contacted have positions appropriate for the applicant		
"Results" reflect willingness to follow-up on contacts		
<b>TOTAL POINTS:</b>		
<b>FINAL SCORE:</b> (Total points ÷ number of items scored)		

**SCORING:**

**N/A – Does Not Apply**

**0 – Required Factor was Absent or Inconsistent**

**1 – Quality was Acceptable**

**2 – Quality was Excellent**

REVIEWER \_\_\_\_\_

DATE \_\_\_\_\_